



Employee/1099 Subcontractor Profile (Please print clearly) Rev. 2/2023

STEP 1: Company Name: _____

STEP 2: Employee/1099 Profile Information:

First: _____ MI: _____ Last: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Social Security#/EIN #: _____

Date of Birth: _____

Hire Date: _____ Dept: #/name _____

Per Pay Period Salary: \$ _____ {OR} Hourly Pay Rate: \$ _____

(Circle One)- Male Female

Employee Email Address: _____

****W2 employees- complete and attach form W4****

_____ *****Check here if you are a 1099 subcontractor*****

(No tax withholdings)